



Hopkins Public Schools

"Committed to Quality Education for our Children's Future"

400 CLARK STREET • HOPKINS, MI 49328 • (269) 793-7261 • FAX (269) 793-3154 • www.hpsvikings.org

8/5/11

Greetings to Students and Parents/Guardians,

As we roll closer to the start of school I would like to take this opportunity to reach out to you with important information regarding this school year. I would like to cover two topics with this letter: Staffing and Student Technology.

Staffing

As Superintendent Chris Stephens informed you this past spring, we are changing the way we work with students from an administrative point of view.

- My role has changed this year. I will be spending time in both middle and high school buildings in classrooms working with teachers focusing on instructional quality. This is a great opportunity for me to observe all of the great teaching and student learning happening every day.
- We have secured administrators who will serve in new roles as Coordinators of Quality Outcomes. The new role of these individuals is to work with students, parents, and teachers to make certain that the child has a quality experience in school this year. They will be working with the child to secure academic growth, promote positive behavior, and develop the child as a citizen within the school community. Each Coordinator will work with a smaller group of students and will meet with each student individually each trimester. Their conversations will revolve around the student's data and needs.
 - **9th and 10th Grade Coordinator of Quality Outcomes** is Mrs. Jessica Robrahn. Mrs. Robrahn comes to the high school as a former math teacher in the middle school. She has been working with Hopkins' students for the last 12 years.
 - **Athletic Director and 11th Grade Coordinator of Quality Outcomes** is Mr. Scott VanBonn. Mr. VanBonn continues to serve as the district's Athletic Director and will share responsibilities for the 11th grade students. He is beginning his 10th year at Hopkins.
 - **6th – 12th Grade Coordinator of Quality Outcomes for Technology and 11th Grade Coordinator of Quality Outcomes** is Mr. Jay Shriver. Mr. Shriver will work with all students grade 6 through 12 to assure a productive and safe environment with our One-to-One netbooks and other technologies. He will also share responsibilities for the 11th grade students. Mr. Shriver is beginning his 8th year at Hopkins.
 - **12th Grade Coordinator of Quality Outcomes** role will be taken on by myself as the Secondary Principal. I am beginning my 10th year at Hopkins

We believe that this group of individuals working with students, parents, and teachers will give the appropriate support needed for success. Our contact information is found on the back side of this page.

Hopkins High School
333 Clark Street
Hopkins, MI 49328
(269) 793-7616

Hopkins Middle School
215 Clark Street
Hopkins, MI 49328
(269) 793-7407

Hopkins Elementary
400 Clark Street
Hopkins, MI 49328
(269) 793-7286

Sycamore Elementary
2163 142nd Avenue
Dorr, MI 49323
(616) 681-9189

Netbook Distribution and Appropriate Use

As we head into our second year of One-to-One netbook use we feel you need to know what the plan is for the netbooks this year. We learned many things last year.

- Training-
 - We will require on line training like we did last year. A certificate of completion and a signed Acceptable Use Policy (AUP) must be on file before a netbook will be given to a student. **See attached information to complete.** Completed certificates and AUPs may be handed in at orientations.
 - We will also require students receive information, avoidance training, and sign off on, the topic of Cyber- Bullying. This will be presented early this fall.
 - Different grade levels will receive training on certain necessities with their netbook. Examples include the use of an electronic agenda system (Google Calendar), file management, saving files, etc...
- Schedule of Distribution-
 - High school students who have their signed Certificated of Completion and Acceptable Use Policy turned in by Tuesday, September 6th will receive their netbooks on Thursday, September 8th
 - Those who do not reach the deadline of September 6th will have access to their netbooks on Monday, September 12th

I understand that there will be many other questions that are of great importance to you. I believe we will cover many of those topics at orientation. If we do not, please contact the office to ask.

We look forward to a great year with positive growth and quality outcomes!

Yours in Education,



Ken Szczepanski, Secondary Schools Principal
Hopkins Public Schools- Go Vikes!
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Contact Information:

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